

**CABINET FORWARD WORK PLAN**

1 DECEMBER 2011 TO 31 MARCH 2012

**Explanatory Note** This work plan consists of future items to be considered by the Cabinet in the next four months. It will be published at least 14 days before the start of the period covered in the plan.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number

The Council has adopted the following criteria to determine what item qualifies as a key decision: -


1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


## Membership of Cabinet:


Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Housing
Cllr J Brady	Cabinet Member for Finance, Performance and Risk
Cllr F de Rhé-Philipe	Cabinet Member for Economic Development and Strategic Planning
Cllr L Grundy	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection Services
Cllr J Noeken	Cabinet Member for Resources
Cllr T Sturgis	Cabinet Member for Waste, Property, Environment and Development Control Services
Cllr D Tonge	Cabinet Member for Highways and Transport
Cllr S Wheeler	Cabinet Member for Campus Development and Culture (including Leisure, Sport and Libraries)




## Representations/Public Participation

If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named for the relevant item. Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public who may ask a question or make a statement. Written notice of questions should be sent to the Head of Democratic & Members' Services [john.quinton@wiltshire.gov.uk](mailto:john.quinton@wiltshire.gov.uk) by 12.00 noon two working days before the meeting. Please contact Democratic & Member Services on 01225 713018 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact
December 2011					
<b>13 Dec 2011</b> Budget Monitoring	To receive an update on the Councils revenue budget.	Corporate Leadership Team	None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>13 Dec 2011</b> Campus Proposals	 Asks that Cabinet consider approval of three community developed campus proposals relating to the community areas of Melksham, Corsham and Salisbury		None.	Cllr Stuart Wheeler <a href="mailto:stuart.wheeler@wiltshire.gov.uk">stuart.wheeler@wiltshire.gov.uk</a>	Carlton Brand (Corporate Director Resources) <a href="mailto:carlton.brand@wiltshire.gov.uk">carlton.brand@wiltshire.gov.uk</a>
<b>13 Dec 2011</b> Council Tax Base 2012/2013	To set and approve the Council Tax Base for 2012/2013.	Portfolio Holder in conjunction with Section 151 Officer.	None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Matthew Tiller <a href="mailto:matthew.tiller@wiltshire.gov.uk">matthew.tiller@wiltshire.gov.uk</a>

<p><b>13 Dec 2011</b> Air Quality Strategy for Wiltshire</p>	<p> To adopt the Air Quality Strategy for Wiltshire</p>	<p>Has been carried out with Area Boards, Environment Scrutiny Panel and other interest groups representing the local community. The document has been amended following feedback.</p>	<p>Strategy and appendices</p>	<p>Cllr Keith Humphries <a href="mailto:keith.humphries@wilts&lt;br/&gt;hire.gov.uk">keith.humphries@wilts hire.gov.uk</a></p>	<p>Gary Tomsett <a href="mailto:gary.tomsett@wiltshire.g&lt;br/&gt;ov.uk">gary.tomsett@wiltshire.g ov.uk</a></p>
--	--	--	------------------------------------	--	--

<p><b>13 Dec 2011</b> Aggregate Minerals Site Allocations DPD - Proposals for Draft DPD</p>	<p> To seek Cabinet approval of the pre-submission draft Wiltshire and Swindon Aggregate Minerals Site Allocations DPD for the purposes of consultation; and to request that the resolution of Cabinet be presented to Council at their meeting on 7 February 2012 for formal endorsement prior to commencing consultation.</p>	<p>Previous rounds of information consultation undertaken during 2009 and 2010; formal consultation to commence as soon as practicable after receipt of the Council's resolution (February 2012). Pre-submission consultation to last 6 weeks following which, the document will be presented to Cabinet and Council in July 2012 before being submitted to the Secretary of State for the purpose of initiating the independent examination process.</p>	<p>Evidence base documents</p>	<p>Cllr Fleur de Rhe-Philipe <a href="mailto:fleur.derhephilipe@wiltshire.gov.uk">fleur.derhephilipe@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a> Tel: 01225 713203</p>
---	--	---	--------------------------------	---	---


<p><b>13 Dec 2011</b> Collaborative Working with Wiltshire Police</p>	<p> Outlines the context and the partnership work to date to develop collaborative working with Wiltshire Police and asks that this work is further developed and implemented</p>		<p>None.</p>	<p>Cllr Jane Scott OBE <a href="mailto:jane.scott@wiltshire.gov.uk">jane.scott@wiltshire.gov.uk</a></p>	<p>Carlton Brand (Corporate Director Resources) <a href="mailto:carlton.brand@wiltshire.gov.uk">carlton.brand@wiltshire.gov.uk</a></p>
<p><b>13 Dec 2011</b> Capital Programme - Rural Estate Issue</p>	<p> To highlight an issue associated with the Council's ability to meet the requirements of the Nitrate Pollution Prevention Regulations 2008 ("the Regulations") on its Rural Estate and to recommend a solution.</p>	<p>Portfolio Holder, Officer Transformation Board, CLT, CCAC, Cabinet (13/12/11), Council (February 2012)</p>	<p>None (however, confidential papers used to support the paper are legally privileged)</p>	<p>Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a></p>	<p>Stephen Morgan <a href="mailto:stephen.morgan@wiltshire.gov.uk">stephen.morgan@wiltshire.gov.uk</a></p>
<p><b>13 Dec 2011</b> Regulation of Investigatory Powers Act 2000 - Revised Policy and Procedure documents</p>	<p>To amend the existing Policies to bring them in line with recent regulatory changes and to recognise suggested changes from the last Office of Surveillance Commissioners Inspection</p>		<p>Draft Revised Policies</p>	<p>Cllr John Noeken <a href="mailto:john.noeken@wiltshire.gov.uk">john.noeken@wiltshire.gov.uk</a></p>	<p>Frank Cain <a href="mailto:frank.cain@wiltshire.gov.uk">frank.cain@wiltshire.gov.uk</a></p>
<p><b>13 Dec 2011</b> Confidential Item - Old Manor Hospital Business Case</p>	<p> To outline the business case and future uses considered for the Old Manor Hospital site, Salisbury</p>	<p>Finance, Property, Procurement, Area Boards</p>	<p>Report to Cabinet Capital Assets Committee on 19 April 2011</p>	<p>Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a></p>	<p>Karen Jones <a href="mailto:karen.jones@wiltshire.gov.uk">karen.jones@wiltshire.gov.uk</a></p>



17 January 2012 at 10.30am

<p><b>17 Jan 2012</b> Progress towards Equal Pay &amp; Conduct of Equal Pay Cases</p>	<p>To report on assessed risk of likely successful Equal Pay claims and the financial impact of these</p>	<p>Equal Pay cases are the subject of confidential negotiations with Thompsons (solicitors for UNISON)</p>	<p>None.</p>	<p>Cllr John Noeken <a href="mailto:john.noeken@wiltshire.gov.uk">john.noeken@wiltshire.gov.uk</a></p>	<p>Tricia Glover <a href="mailto:tricia.glover@wiltshire.gov.uk">tricia.glover@wiltshire.gov.uk</a> Tel: 01225 756550</p>
<p><b>17 Jan 2012</b> Quality of Life Survey Results</p>	<p>To provide the results and findings of the Wiltshire household survey to Cabinet</p>		<p>None.</p>	<p>Cllr Keith Humphries <a href="mailto:keith.humphries@wiltshire.gov.uk">keith.humphries@wiltshire.gov.uk</a></p>	<p>Maggie Rae (Director of Public Health and Public Protection) <a href="mailto:maggie.rae@wiltshire.gov.uk">maggie.rae@wiltshire.gov.uk</a></p>
<p><b>17 Jan 2012</b> Treasury Management Strategy 2011-12 - Revision January 2012</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and Treasury Management Strategy for 2011/12 required to address the issues arising from the Housing Reform initiative.</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>
<p><b>17 Jan 2012</b> Treasury Management Strategy 2012-13</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2012/13</p>	<p>Corporate Leadership Team</p>	<p>None.</p>	<p>Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>





Special Meeting of Cabinet - 17 January 2012 at 2.00pm


<p><b>17 Jan 2012</b> Wiltshire &amp; Swindon Waste Site Allocations DPD - Proposed Submission Arrangements</p>	<p> To present the submission draft Wiltshire and Swindon Waste Site Allocations DPD for Cabinet approval and to request that the resolution of Cabinet be presented to the February Council meeting for formal approval prior to submitting the Waste Site Allocations DPD for independent examination.</p>	<p>Formal pre-submission consultation undertaken from <b>June 13 to August 8 2011</b>.</p> <p>Previous rounds of consultation undertaken in 2006 and 2010.</p>	<p>Proposed submission documents available online (including the consultation reports, SA/SEA/HRA reports, evidence base).</p>	<p>Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhephilipe@wiltshire.gov.uk">fleur.derhephilipe@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a> Tel: 01225 713203</p>
---	---	--	--	--	---

<p><b>17 Jan 2012</b> Arrangements for the Adoption of the South Wiltshire Core Strategy</p>	<p> To present the Inspectors Report and request that: 1) Cabinet approve the South Wiltshire Core Strategy for adoption; and 2) Cabinet recommends that Council formally approve the document for inclusion in the Council's policy framework at its meeting on 7 February 2012.</p>	<p>Informal consultation: Various dates through 2007 Formal consultation (preferred options): February – April 2008 Revised preferred options consultation: September – October 2008 Pre-submission consultation: July – September 2009 Core Strategy Review consultation: April – May 2011</p>	<p>Inspector's Report</p>	<p>Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhephilipe@wiltshire.gov.uk">fleur.derhephilipe@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a> Tel: 01225 713203</p>
<p><b>17 Jan 2012</b> Approval of the Pre-Submission Draft Wiltshire Core Strategy and Arrangements for Formal Consultation</p>	<p> To request that Cabinet approves the Pre-Submission draft Wiltshire Core Strategy for the purpose of undertaking the final stage of formal consultation.</p>	<p>Informal consultation: October – December 2009 and Additional Informal consultation: June – August 2010</p>	<p>Evidence based topic papers and previous consultation feedback</p>	<p>Cllr Fleur de Rhe-Philippe <a href="mailto:fleur.derhephilipe@wiltshire.gov.uk">fleur.derhephilipe@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a> Tel: 01225 713203</p>

February 2012

<b>15 Feb 2012</b> Fees and Charges Policy	 To consider the Council's Corporate Fees, Charges and Concessions Policy	Area Boards and statutory consultees.	None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>
<b>15 Feb 2012</b> Business Plan Scorecard Report	To inform Cabinet about progress against the Council's priorities as shown in the Business Plan.		None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Sharon Britton (Service Director Performance) <a href="mailto:sharon.britton@wiltshire.gov.uk">sharon.britton@wiltshire.gov.uk</a>
<b>15 Feb 2012</b> Revenue Budget, Housing Revenue Account (HRA), Capital Programme for 2012/13 and Council Tax Setting	 To recommend approval of the Council's revenue budget, HRA and capital programme for 2012/13 to Council on 21 February 2011. This will also be considered by the Joint Scrutiny Committee on ?? 2012.	Area Boards and Statutory consultees	None.	Cllr John Brady <a href="mailto:john.brady@wiltshire.gov.uk">john.brady@wiltshire.gov.uk</a>	Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a>

March 2012

<p><b>13 Mar 2012</b> Award of Works and Servicing Contracts to maintain the Councils Housing Portfolio</p>	<p> To seek Cabinet approval for award of contracts to provide services and works to maintain the Council's existing housing portfolio, these being: Planned and Cyclical Maintenance programmes; Heating installation and servicing; electrical works; sewerage treatment maintenance; responsive repairs.</p>	<p>Service Director, Head of Legal, Existing Tenants, Lease Holders, Procurement</p>	<p>None.</p>	<p>Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a></p>	<p>Peter Bravery <a href="mailto:peter.bravery@wiltshire.gov.uk">peter.bravery@wiltshire.gov.uk</a></p>
---	--	--	--------------	---	---